

DOs and DON'Ts

DOs

1. Do contact SingTel during planning stage and before commencement of work for the development project to:
 - 1.1. Obtain SingTel's service layout plans and subsequent updates after a lapse of 6 months;
 - 1.2. Arrange site meeting for briefing by SingTel; and
 - 1.3. Discuss with SingTel on whether to divert or support those SingTel's plants that are affected by the development.
2. Do carry out the following procedures prior to commencing excavation, piling, soil investigation or earthworks:
 - 2.1. Refer to SingTel's service layout plans;
 - 2.2. Engage an IDA licensed cable detection worker to carry out cable detection and notify SingTel 7 days before the commencement of earthworks which are within the vicinity of any telecommunication cables in accordance with section 29(1) of the Telecommunications Act 1999;
 - 2.3. Do wait for SingTel's replies within 7 days of notification before commencement of earthworks;
 - 2.4. Must carry out trial holes at suitable locations by manual digging to expose SingTel's plants at sites; and seek assistance from SingTel to ascertain the location of SingTel's plants if plants cannot be located;
 - 2.5. Provide and maintain visible markings (such as poles, tapes, painting and etc.) indicating the actual position of SingTel's plants within the construction site and inform SingTel for site inspection;
 - 2.6. Update SingTel's plant location information on the developer's construction plans.
3. Do note that the time required to carry out plant diversion ranges from 6 to 18 months. Such requirement shall be taken into consideration during the planning stage of the project.
4. Do submit to SingTel the method of support and protection to those exposed SingTel's plants for approval in the case that SingTel's plants are to be supported during the construction work at site and conduct regular inspection and maintenance of such support and protection structure to ensure it is of sound working condition. Do provide accessibility at all time to SingTel's personnel and vehicles to SingTel's plants that are supported during the construction stage inspection and maintenance.
5. Do sever tree roots before grubbing the tree stump.
6. Do inform SingTel on the dismantling of supports.
7. Do inform SingTel on the backfilling procedure over SingTel's plants.
8. Do disseminate information regarding SingTel's service layout to all relevant parties involved in earthworks such as main contractor, sub-contractors, machine operators, licensed cable detection worker, etc. as it has been found that poor or lack of communication is one of the main causes of damage to SingTel's plants.
9. Do note that the depth of SingTel's plants varies due to the site conditions.
10. Do report immediately on any damage done at the following telephone nos. as early report could reduce the cost of the damage.
The number are 1800-2884099 during office hours and 1608 after office hours
11. On request, SingTel can arrange to give a presentation to the developer, project consultant and main contractors to provide detail information of all the SingTel's plants within the work site and the precautions to be taken by the contractors while working at the site.
12. Do note the consequences of failure to submit notification of earthworks and of damaging SingTel's plants. Under Section 29 of the Telecommunications Act 1999, any person who fails to give a 7-day notification to SingTel prior to commencement of earthworks is liable on conviction to a fine not exceeding \$100,000 or to imprisonment for a term not exceeding 3 years or both. Under Section 49 of the same Act, any person, who in the course of carrying out earthworks, damages any SingTel's cable is liable on conviction to a fine not exceeding \$1 million or to imprisonment for a term not exceeding 5 years or to both. Moreover, the progress of site work will suffer delay.
13. For further enquiry, please contact:
Director, External Infrastructure Engineering Department
375 Tanjong katong Road, #03-00
Blk 1 Katong Telecommunication Complex
Singapore 437132
Tel: 63425900 Fax: 64406305

DON'Ts

1. Must not dig trial holes with JCB or excavator.
2. Must not carry out any excavation with mechanical means, soil investigation, piling or earthworks in the vicinity of SingTel's cables without confirming the actual positions of SingTel's plants.
3. Don't open any SingTel's manhole without its prior approval .
4. Don't cover up any SingTel's manhole with earth or building materials.
5. Don't fence up any SingTel's manhole inside your work area.
6. Don't grub up tree stumps without first severing the roots.
7. Don't take for granted that SingTel's lines are in a straight run.
8. Don't cover up damages but report them immediately to 1800-2884099 during office hours and 1608 after office hours.
9. Don't dismantle any support for SingTel's plants without informing SingTel.
10. Don't remove any SingTel's plant, including any concrete encasing the pipe, without prior approval from SingTel.