

Call Forwarding Always

Use this menu item on the User - Incoming Calls page to

Turn Call Forwarding Always On

Turn Call Forwarding Always Off

The Call Forwarding Always service allows you to redirect all your calls to another number.

NOTE: You can access this screen by clicking the CFA link on your BizVoice Call Manager page. When the CFA button is activated, this service is on. When it is not activated, it is off. As well, you can access Call Forwarding Always from the Voice Portal service.

Turn Call Forwarding Always On

Use this procedure to redirect your calls to another number.

Incoming Calls - Call Forwarding Always

1. On the User - Incoming Calls menu page click Call Forwarding Always. The User - Call Forwarding Always page displays.
2. Click the "On" button.
3. Type the number to forward your calls to in the Calls Forward to text box (dashes, parentheses, or spaces are not necessary). If this number is not one assigned to the group, type the complete number.
4. To cause a short ring burst to be played at your office phone when a call is forwarded, check Play Ring Reminder when a call is forwarded.
5. Save your changes. Click Apply or OK. Apply saves your changes. OK saves your changes and displays the previous page.
To exit without saving, select another page or click Cancel to display the previous page.

NOTE: You can modify this information at any time. Remember to save your changes.

Turn Call Forwarding Always Off

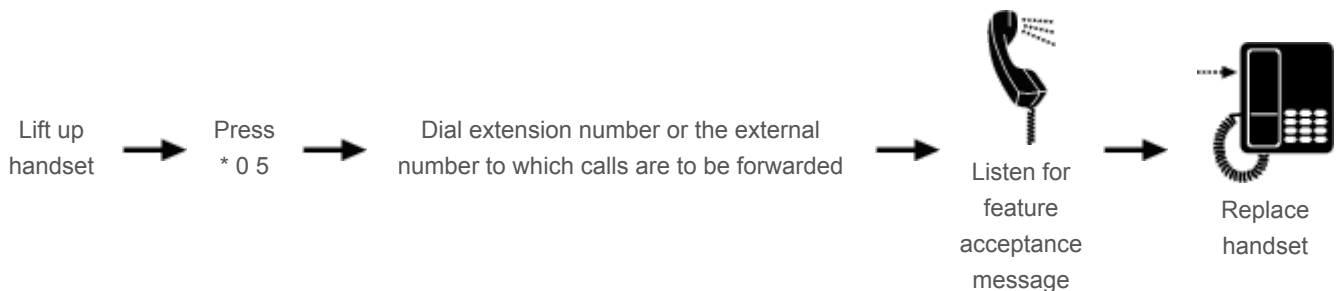
Use this procedure if you do not want to redirect your calls to another number.

Incoming Calls - Call Forwarding Always

1. On the User - Incoming Calls menu page click Call Forwarding Always. The User - Call Forwarding Always page displays.
2. Click the "Off" button.
3. Save your changes. Click Apply or OK. Apply saves your changes. OK saves your changes and displays the previous page.

To exit without saving, select another page or click Cancel to display the previous page.

To forward all incoming calls to another destination unconditionally



To deactivate this service:

